The first meeting for this year is **Tuesday 23 February 2016 at 8.30am** in the old hall (opposite the prep / year 1 building).

The next meeting after this is the **Annual General Meeting (AGM)** where parents and carers of Coopers can nominate for the following positions, followed by an election at the AGM.

**President:**
Provides leadership; acts as a representative of the P&C; ensures decisions are made and followed up; fosters good communication between the P&C, school and community; encourages participation; conducts meetings; is familiar with the rules, operations and meeting procedures of the P&C.

**Vice President**
Is the president’s understudy; provides support and assistance to the president; becomes familiar with P&C operations, rules and meeting procedures.

**Treasurer**
Must comply with the Accounting Manual for P&C Associations; prepares an annual budget for the P&C; supplies a financial statement at each meeting; prepares annual statements; keeps accurate accounts of receipts and expenditure.

**Secretary**
Maintains attendance records and a register of members; assists the president in preparing an agenda for each meeting; collates agenda papers for each meeting; prepares and presents minutes of P&C and officers’ meetings at each general meeting; records and deals with correspondence in/out as directed by the P&C.

If you would to nominate for one of these roles or simply just wish to join as a member of the P&C to be kept informed about Coopers, come along to our first meeting You can complete the form attached and return by email (pandc@coopersplainss.eq.edu.au) or drop it to the P&C tray at the office or bring it to the meeting.
We are looking for a coordinator for the Commonwealth Bank school banking scheme which we hope to have up and running again this year.

This is a fantastic opportunity for the children as it teaches crucial money skills.

School Banking has been teaching money-management skills to generations of primary school Australians. Children who participate in the Commonwealth Bank scheme are rewarded with Dollarmites tokens that they can redeem for exciting rewards when they deposit regularly into their savings account. The program is supported with a range of engaging materials to help them learn about money and encourage them to save.

Tuckshop
Yes! We are open Wednesday, Thursday and Friday this year.

We are very fortunate for a school our size to be able to offer this service. We try to keep the costs to a minimim while still maintaining a very small profit that contributes to providing resources for the children of Coopers.

We have successfully operated for two days per week for the last two years and we are now open for three days in 2016.

Sri is our Tuckshop convenor. If you have any special requirements or suggestions, please visit Sri in the Tucksop from 8am Wednesdays to Fridays.

Uniforms have been ordered and are now available in the tuckshop. You are welcome to purchase the navy blue culottes and boys shorts from any retail outlet. However we have found the culottes and shorts we order through the tuckshop last longer and are more durable.

We look forward to meeting new P&C members in 2016